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| Accepted by whole of school council  All school council positions filled |

Doreen Primary School Council Minutes

Date: 27th March 2023

Time: 7:30pm

Venue: Doreen Primary School

Chair: Naomi Joiner – President

Attendees: Glenn Simondson, Leonie Craig, Jason Dirkx,

Gabrielle Gray, Lisa Welch, Ben Miller, Anthony Martelli

Jaclyn De Lange, Janette Colistra. Carly Bloomfield,

Simon Roylance.

Minute taker: Lisa Welch

Apologies: Janette Colistra

**AGM for 2022-23**

Welcome and Short Synopsis of AGM by Principal

Glenn summarized the 2022 year. Great Year all things considered

– Still in the black at the end of year.

- Got back to normal after Covid. Families have survived well. Kids well behaved.

- Review found that our school has a calming engaging environment- Pleased with our results

Presentation of 2022 Annual Report by Glenn

Discussion of Annual Report

-Very positive report.

Nominations for School Council Positions  
 President - Naomi Joiner- Nominated **J Delange**, Seconded **Ben Miller**, Accepted.

Vice President – Jason Dirkx - Nominated **J Delange**, Seconded **Ben Miller,** Accepted  
Treasurer – Glenn Simondson – Nominated **Ben Miller**, Seconded **Lisa Welch**

Community Member/Secretary - Lisa Welch – Nominated **Glenn Simondson**, Seconded **Ben Miller**, Accepted.

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| Approved : **Naomi Joiner** Seconded: **Ben Miller**  Trevor Lamberts plaque be installed by end of term  We will look into doing it next year as we may not have the facilities this year with the new building underway |

**School Council Meeting 27th March, 2023**

Minutes of the Previous Meeting presented.

Business Arising:

**Correspondence:**  
Smile Squad invitation to participate again this year.

**Principal’s Report:**

Enrolments

Enrolments are around the 162 mark this year, with a grade 2 child starting next term. We are processing the 2024 enrolment applications now. In Prep there are 12 siblings and one enrolment catchment pupil. This means we have 13 places.

Replacement for Teachers

Issues with replacement of teachers when illness strikes has become more difficult as there is a lack of teachers available. Teachers like to work here, so we have access to competent CRT’s.

Wellbeing Programs

Student Well Being program is running very well, the resilience Project is starting to kick off, along with the Counselling sessions.

Student Leadership Day at Panton Hill.  
 The Student Leadership Day went very well 152 kids attending. They participated in Leadership Activities and Kate Ceberano talked about her life, how to respect yourself and how to be your best self. She had great interaction with the students.

Curriculum Day  
the NESST Network Day held on 10th March was a good day for Staff with sessions on Maths and Smiling Minds (wellbeing). This was more expensive this year with the change of venue from Bridges to venue at University Hill.

School Sport  
School sport is well underway with swimming trials this term and Winter Sport coming up next term.

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| Outcomes  Look into Planet Shakers for next year  Glenn to enquire about  venues.  A Community Voice announcement will be posted notifying locals to be aware of our students crossing the road |

Camp Report

Camp ran smoothly, and it was a lot less stressful with 2 smaller groups. The activities were great and Grade 3/4s managed to see a pod of dolphins while out on the boat. The food catered by Jaycee’s was fantastic. The kids did a great job cleaning up, etc. Our staff received comments from both the Fort and the Maritime Museum on how well behaved and knowledgeable our kids were.

NAPLAN   
 Grade 3’s finished, Grade 5 still to do two more sessions in the next couple of days.

November Concert  
Decision was made to have the concert on school grounds again this year. We may be able to get a stage from Plenty Valley Christian School. Tarps will be put up and a black backdrop over the top as was done last year.

Graduation Night Suggestion to use Heidelberg Golf Club as it’s a better venue than Bridges, has better seating, and costs the same as Bridges. Another option is the Whittlesea Bowls Club. Glenn to enquire

Music Recitals

Young kids to do recitals at School, and older at Panton Hill Hotel. The next date for Panton Hill is 6th June, and the next Juniors recital is 22nd June.

Parent Information Night  
We had around 30 People attended our Parent Information night and got great feedback from those who attended.

Walk/Ride to School  
This year the school is organising its own Walk/Ride to school morning to be held on Monday 3rd April. Jason Dirkx will help out along with some of the Grade 6 students . Children will gather at the Doreen Reserve, cross the road and travel along the footpath to school.

VRQA Requirements  
VRQA requirements have been met after a visit by a DET officer. Long process but this time it was a process that saw us work with DET rather than see it as adversarial.

Change of times began today.

We have now reverted back to our original school times after Covid. Lunch will now go from 1.30 – 2:30pm and all students dismissed a t 3.30pm. Drop off is of course no issue, but we will see what happens with pick-up times. – Worked well with some parents arriving later.

Junior School Council Report

No report submitted

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| Glenn will send a link to all Councillors.  Glenn to discuss options  with plumber  Glenn not signing off until everything finished properly.  Glenn is awaiting a call from the officer concerned. |

**Child Safety Issues**

1. CSS Policy changes – Created new policies as required. WWCC to be held by all
2. Regular discussion – School Council, Staff
3. Ensure all adults working with children are aware of their obligations regards Child Safety.
4. Induction Booklet for staff will have reminders regards responsibilities in the area of Child **Safety.**
5. Power Point Presentation – Child Safety – Not able to watch presentation due to time restraints and technical difficulties.

**Buildings and Grounds**:

Bushfire Preparedness  
 – Trees, paths, gutters all done.   
  
Sprinkler System

- Budget is a little under $24K, but with long term projects like we have done in the past, they cover a little shortfall. We need to get a pump to pump the water 60M uphill along fence line. Told we need to get 3 phase power and possibly 2 pumps

Eastern Entrance Shelter  
We have placed 6 posts are in ground for our Eastern Entrance Shelter. Now we just have to get the roof down there. Need someone with a small crane truck.

Inclusion Grant

Shade sail to come and no Grass has installed. We also put our own rocks in. Completion of Job feedback requested.

New Build  
 We were supposed to be getting a visit by architects Tuesday 28th March – Postponed till next week

VSBA has changed its mind and will now require us to ensure we have First Australian input which we had already started organising.

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| Balances tabled  Commitments tabled  Approved: **Naomi Joiner** Seconded. **Jason Dirkx**  Tabled and signed by **Glenn Simondson** and **Naomi Joiner.**  Approved – **Glenn Simondson**.  Seconded **Ben Miller**.  Electronic reminder to be sent out tomorrow  We will place a Promotion in newsletter for the support Bendigo Bank has given us over the years. |

**Treasurers Report**

CASES Balances   
High Yield Account Balance as at 24th March, 2023 - $58,106.82

Official Account balance as at 24th March, 2023 $12,607.46

Total Holdings as at 24th March, 2023 **$70,714.18**

CASES balances carry funding from

Shade Sail Grant - $10K

Bushfire Preparedness grant - $7K

Sport in Schools grant - $2.7K

Camp - $24K

Solar payment - $6K

Remaining - $20K + Term 2 Grant $35K

Glenn is tracking down the truth in a new DET Policy about replacement of staff, that may require SC backing. It is in relation to how DET funds replacement of staff, and the effects it will have on budgets. Glenn requested backing from School Council to send a letter of complaint to Department and Politicians .

**Financial Reports tabled and Signed**

Annual Sub Program report  
Sub Program Status Report

Bank Account Movements  
Cash Receipts Report

Cash Payments Report  
Journal Report  
Cash Flow Report  
Cancelled Receipts Report  
Cancelled Payments Report  
Family Credit Notes Report.

**Fundraising Report**

Easter Raffle - Tickets coming in.

**General Business**

Movement of Shelter

Jason Dirkx confirmed that the Bike shed Grant of $2,000.00 can now be applied to the costs associated with the relocation of the shelter .

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| Date TBA  Will be mentioned in all newsletters and to send out “info” sheet on fees to be sent out.  Meetings to stay at alternating Monday and Tuesday nights. |

Solar System Production of Electricity and ongoing costs  
We received a Solar Credit of $3,500.00 sent from AGL. Maybe look at getting more panel in the future.

Camp costs of TIL   
 Teachers will get TIL of one day for camp. Glenn to send bill to Department for his TIL. More cost to schools with CRT costs when teacher takes time off.

Grandparents Day

Grandparents’ day has been Postponed till 3rd term due to Covid outbreak.

**Round the Table**

Discussion on Fees information being readily available to parents.

Discussion on SC Meetings.

Enquiry about location of next year’s camp – Yarra Junction – Adventure Class

Next Meeting 30th May, 2023

**Meeting Finished: 10.00pm**