



Doreen Primary School Council Minutes

Date: May 30th, 2023
Time: 7.30 PM
Venue: Doreen Primary School
Chair: Naomi Joiner – President
Attendees: Glenn Simondson, Leonie Craig,
Gabrielle Gray, Lisa Welch, Ben Miller, Anthony Martelli
Jaclyn De Lange, Carly Bloomfield, Simon Roylance.

Minute taker: Lisa Welch
Apologies: Janette Colistra, Jason Dirkx

Minutes of the Previous Meeting presented.

Business Arising:

- Date for Panton Hill recital Tues 20th June.
- PowerPoint available on Child Safety
- New Start-Finish times working well

Correspondence:

Nil

Principal's Report:

Enrolments

Enrolments are at 164 at present, with a student returning after a short stint elsewhere and another coming across from Plenty Valley Christian School.

Staff Illness

Illness has hit our staff, and although not on the scale of last year, we are still spending money on replacements, when we can get them. Our staff have all stepped up very well to cover shortfalls. CRT's really hard to get.

Interschool Sport

Winter Sport- going really well with 3 teams expected to make finals. Ivanhoe challenge next term.

Cross Country – Great. 5 of our students have won their way through to the next level at Bundoora Park.

Approved : Naomi Joiner
Seconded: Ben Miller



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Changes to Disability and Inclusion in schools

Next year we will be funded for our support programs, intervention etc. This will mean more funding for our programs.

JETS Gym

Feedback brilliant, kids had a great time

African Drumming group

Our African Drumming incursion it being held on Thursday 2nd June in the library

Book Fair |

The book Fair was very successful again this year. \$900 of books for the school

Parent teacher Interviews

Parent teacher Interviews are being held tomorrow.

Glenn will get feedback from parents on whether child/ren should be at interviews, and whether pupil free day better. – Grade 2 interviews to be held in term 3

Report Writing Day

Report writing day is Friday 9th June. Too close to last student free day. Won't be so close in future.

Insurance Policy

We have taken out a one-million-dollar insurance policy with VMIA for all of those items that the department won't cover. Cost around \$2500.00.

Upcoming Events next term

- Our theme this term is The World
- JETS Gym - We will try Sporting Schools next year
- Soccer via Sporting Schools grant
- Bike Education
- Hooptime
- Ivanhoe Challenge
- The Zoo or Scienceworks and the Planetarium ??????
- Prep, Grade One, Grade Two excursion to Arts Centre – organised by Ms Zobel

Timetable changes

PE will now be run on the first 2 days of the week - AFL Clinic next Tuesday.

13. Ministers visit

Glenn will be meeting with the Minister of Education on 21st June.

Junior School Council Report

No report presented



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Child Safety Issues

CSS Policy changes

Regular discussion – School Council, Staff Ensure all adults working with children are aware of their obligations regards Child Safety.

- this will be part of our process when the big build starts
- Loop hole is that any without check tradespeople are simply not allowed access to children – fenced areas etc. if working onsite.

Link to child safety issues PowerPoint presentation sent to council members.

Buildings and Grounds:

Car Park Entrance.

Entrance to smaller Car Park – Glenn to fix

Movement of Shelter

Working bee to pull shelter apart and relocate at bottom.

Inclusion Grant

Project is still not finished. Will be getting everything fixed before final payment.

New build News

- Lots of cuts, but we can't take any more to the floor area
- Indigenous Art input – Artist confirmed
- New VSBA Contact – Zoe Malinova has taken over from Matthew Lane.
- Builder's compounds – below staff toilet. Fences will be installed for each build
- Design to be presented at special SC meeting next Tuesday 6th June for approval

Treasurers Report

CASES Balances

High Yield Account Balance as at 30th May, 2023 - \$45,587.00

Official Account balance as at 30th May, 2023 - \$18,436.98

Total Holdings as at 30th May, 2023 - \$64,024.38

Enrolments and Confirmed Budget

- 161 which after submitting a challenge to our "audit" was turned into 162.

- 162 is still short of the planned 166, so we are in the red in our credit allocation. It sits at \$62K now. It will finish the year a little below \$60K. This is collected in 2024 from the Term3 and Term 4 Grants, so they will go from around \$45K each to \$15K each. As these are the lower costing terms, that will work with planning for a carry-over.

We could envisage carrying \$20K -\$30K over from this year, so with budgets being trimmed a little, the deficit will be covered.

Allowing for the fact we are already at 164 this year, dropping 20 grade 6's and enrolling 25 preps, with an enrolment of 168-170. We will also have a larger income in

Approved: Ben Miller
Seconded: Lisa Welch



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2024. Grades around 24-5 will be a result but classroom support via aides will be available.

Reasons for the deficit

- Lower enrolments
- Staff costings have gone up despite me dropping time fractions.
- Aides in classrooms and Intervention programs are what is provided.
- LOTE cost brought into credit side of budget
- Rurality change to Peri-Urban dropped another

May Bank accounts are healthy and with two more term grants to come in, look like remaining that way. This means will cover all programs, but I will be keeping a reign on spending so as we carry over some cover of the deficit.

Larger spending coming up will be a Shipping Container and a Septic Report – out of budget. We will also need to pay \$6k towards our Solar System instalments, and \$2.5K for our Insurance Policy .

Sitting in our accounts is \$7K for our VSBA Shade Sail. NESST money – \$3K, Bendigo bank \$2K.

We will be reimbursed around \$3-4K from the Bushfire Preparedness works which covers the installation of sprinklers with pump along fence.

Fees etc are going quite well.

JETS Gym is being supplemented. This will give Glenn an opportunity to talk about the benefits of fees again with the community.

Financial Reports tabled and Signed

Annual Sub Program report
Sub Program Status Report
Bank Account Movements
Cash Receipts Report
Cash Payments Report
Journal Report
Cash Flow Report
Cancelled Receipts Report
Cancelled Payments Report
Family Credit Notes Report

Approved: Ben Miller
Seconded: Leonie Craig



Fundraising Report

Mother's Day stall went well. Great to see new parents helping out.

General Business

Purchase of Container

Timing of purchase of a container – Quote for \$2,750.00 delivered
Most quotes are \$3.2K plus. Glenn will look for a better price and order.

Before and After School Care Grant

Before and after school care grant – Need to apply before July. Suggested Program with Hippity Hop with us paying for educator. Also use money to buy resources to go towards our own before and after school program.

Sandpit

Moving the Sandpit in 2024, including a slide. Request to do some focussed fundraising – A Trivia Night/Silent Auction?? To help with cost.

Sporting Schools Grant

Sporting Grant used for Soccer, Bike Education and JETS. Glenn to organise.

School Council Training

Glenn enquired as to whether any School Councillors wanted to do training. No Councillors felt the need.

Round the Table

Enquiry about supervision for music teachers while teaching students. ?Glen will talk to Rachel and Ewen.

It was suggested that we hold this year's Graduation Dinner at Whittlesea Bowls Club and not Bridges as in the past.

Enquiry as to when we will run Grandparents Day. The suggestion is week 3, 4th Term but we would need to check on progress of building at that time.

Request to move soccer goals so that footy and soccer can be played at the same time without interfering with each other.

Enquiry as to whether we want to run a First Aid Course for Grade 5 and 6 classes. If we don't require certificates Simon Roylance can run the session for free. To be held on Monday 9th October before the bike ride.

Glenn presented wording for plaque to be placed on Trevor Lambert's seat. Glenn will choose type of plaque.

Meeting Finished: 9.00 pm

Next Meeting: June 19th, 2023

Approved: Ben Miller
Seconded: Lisa Welch

Approved: Carly Bloomfield
Seconded: Ben Miller

Approved: Lisa Welch
Seconded: Jaclyn Delange

Approved: Lisa Welch
Seconded: Leonie Craig

Approved:
Seconded: Leonie Craig