



Doreen Primary School Assessment and Reporting Policy

Purpose:

Assessment and Reporting is an integral part of teaching and learning. A High Performing school should conduct assessment and reporting that is timely, evidence based, and taken from multiple sources. It should not however be overdone nor become the major focus of a program. It also should be an accurate indicator of the progress of both the students in the school's care and the effectiveness of the programs the students are engaged in.

Rationale:

The school will provide an effective and accurate Assessment and Reporting model which will provide an accurate indication of student progress for students, their families, and the overall school community. Assessments will be multifaceted, provide data which can be correlated and used for long term planning, and ensure feedback to all stakeholders can be used to facilitate improvement.

Aims:

The Assessment and Reporting Policy will aim to:

- improve student learning by accurately determining current performance as well as areas of future need and development or additional assistance.
- allow students accurate feedback on their progress and assist them in setting future goals for the future.
- provide a basis for program evaluation and continuing curriculum improvement.
- regularly inform parents/careers about their child's progress at school.
- foster a sense of partnership between students, teachers and parent careers in the development of children at the school.

Implementation:

As per Victorian Government Regulations, the school will base its Programs on the Victorian Curriculum.

1. The school will Report to Parents with a written report (currently via the uEducateus school App.) at the end of each semester. These Reports will be against Victorian Curriculum outcomes, and show a 5 level scale for achievement.
Follow up interviews and discussions regards reports can be arranged by parents with teachers or Principal.
2. The school will have a Parent Information Night early in Term One to both explain procedures and expectations to existing parents and present the school to prospective parents.
3. In term 2, the school will hold Parent teacher Interviews. Foundation, grade One and Grade 2 interviews will be essentially Parent teacher, while grade three to grade six will be 3 way interviews, involving students in the process.
4. NAPLAN online will take place in early term 2 and information/results will be sent home to parents, hopefully with a face to face collection with classroom teachers.
5. Parents will be actively encouraged to contact teachers and/or Principal if they have any concerns regards their child's Progress.
6. All testing schedules, resources etc are available in the Doreen Primary School Evaluation Policy.
7. Standardised tests as per the Doreen Primary School Evaluation Policy will produce data which will be entered into the school's data analyser - SPA - and used to track progress of students and effectiveness of programs.
8. Student Progress will be kept in SPA and the uEducateUs Program. Reports, Student anecdotal notes, and extra testing will be recorded and carried in this program.

Reporting School Progress to the School Community

As per DET guidelines, the school Annual Report will be released in March/April each year. It will be available on the website and advertised for parents to view it, as well as in Hard Copy in the office.

SPA data is also tabled and released to the School Council. School Council minutes are released on the School Website so all data is transparent, and all success is celebrated. Areas for improvement are seen as an opportunity to improve rather than a major issue.

Evaluation:

- This policy will be reviewed as part of Doreen Primary's four-year review cycle.
- Current version approved April 2022