

# DOREEN PRIMARY SCHOOL NO. 945

## SCHOOL COUNCIL Minutes

### Thursday 19<sup>th</sup> May 2022, 7.30pm

### Meeting

1. Welcome
2. Apologies - Ben Miller, Louie Djorseski
3. Minutes of the previous meeting - Approved Janette Seconded Glenn
4. Business arising from previous minutes - Glenn is still investigating slides, to be installed in the back corner of the school ground using Fundraising money. Current quotes are quite expensive, so there is a need to continue looking around. Gr 6 students who read the Honour Roll at the Laurimar Dawn Service were congratulated on their terrific efforts.
5. Correspondence
6. Principal's Report
7. Junior School Council report
8. Child Safe Standards Report
9. Building and Grounds Report
10. Treasurers Report
11. Fundraising Report
12. General Business

## CORRESPONDENCE

### Correspondence In

1. Ministers Letter regards new Building - very exciting to have received funds for the new buildings, but the breakdown of costs is disappointing.
2. Changes to RAT procedures - test kits will continue to be distributed when received this term, however testing directives have now changed. Children are only asked to test if they are displaying symptoms.

## PRINCIPAL'S REPORT

1. We have kept our enrolments steady at present, with 162 children at school. We have offered places for 26 Preps next year, 18 of them being siblings. This means we will probably have around 165 children in 2023. This will mean a healthy budget to run our programs.
2. A huge amount of time and effort is being spent on our Review at present. We have completed day one on Thursday 5<sup>th</sup> May, and the feedback we have received so far has been positive. Obviously our academic results are very high, but the atmosphere in classrooms was found to be a calm, engaging and nurturing learning environment, exactly what we aim for and what is n  
Day 2 is next week, and a lot of "delving deeper" is set to take place. More in Gen. Bus.

3. A huge surprise about the Building Project. Yes it is long overdue, but it was not the amount I expected nor did I expect such a quick response for our request for some Capital Works last year. It has certainly put a smile on a lot of faces. More in Gen. bus. I have started a consultation process that will produce a report that talks of School Culture, teaching and Learning and future needs.
4. We will have a staff member go on maternity leave mid-way through term 3. Great news for her and her family. We will need a replacement, and they are incredibly hard to find at present. I am meeting a young teacher who did her rounds here this week, and if I think she will fill the position well, I will begin the process of getting her in place. I will use her as a CRT so she can get used to us, and us to her. She comes with big wraps from Helen.
5. Curriculum Day and Professional Development Day - staff don't always get this opportunity, and will be participating in various professional development opportunities.
6. Book fair is next week, with the Dress up day on Thursday - reminders to go home, and on the Parents Facebook page.
7. Parent Information Night - Monday 6<sup>th</sup> June - RSVPs will be needed and counted for this event, to confirm that have a viable audience will be in attendance. Attendance can be indicated on the event created on the school Facebook page.
8. Parent/teacher/student interviews - will be in the last week of term. With such a busy term, it was the only time available.
9. Cross Country, Hooptime, interschool sport - Cross Country was very successful, with a number of students from DPS placing within the top 10 of their age group. Interschool sport is also going well.
10. Solar System is back in sync., although it is fractionally below expected output - Glenn to continue to follow up compensation for losses experienced when things weren't functioning at capacity.
11. Language Program about to start - Tennielle Aleksovski will commence teaching Auslan to students on Fri 3<sup>rd</sup> June. A very exciting opportunity for our students, and it had overwhelming support from parents when we asked for feedback on our Language program.
12. Music Recital at Panton Hill - we will look to hold this event at the Panton Hill hotel in Term 3 - possibly some time in July/August.
13. Pre-school Music Program - this will commence on a Wednesday morning in Term 3. It will consist of music, singing and dancing activities and will be a terrific opportunity to connect with new families, who may look to enrol at DPS.

## **JUNIOR SCHOOL COUNCIL REPORT**

Please refer to attached JSC report

## **CHILD SAFETY ISSUES**

1. CSS Policy changes
2. Regular discussion - School Council, Staff
3. Ensure all adults working with children are aware of their obligations regards Child Safety.

## BUILDINGS AND GROUNDS

1. New Footy Goals are in
2. Poles for netting are in, netting ordered - netting has now been received.
3. Ready to install "Bluey's seat" - to be installed under the gum trees, looking towards the goal posts. May need to arrange for Luke to secure footings for seat and possibly look for a parent volunteer to assist.
4. Working Bee for Netting, Bluey's Seat and the BBQ/Bike Shed - Council decided that the netting and alterations to the poles to support the netting need to be completed before the House Sports Day to be run by JSC on Thurs 16<sup>th</sup> June. It was also agreed that the unveiling of "Bluey's Seat" to be on the House Sports day was also appropriate. Both jobs to be actioned ASAP. Glenn to follow up and confirm.
5. The tenders have gone out for the outdoor classrooms - this process could take up to approx. 8 weeks.

## TREASURERS REPORT

### 1. CASES Balances

Account	Opening	Receipts	Payments	Balance
10001-High Yield	78,463.82	4,339.44		82,803.26
10002-Official Act	5,970.17	9,677.10	9,191.12	6,456.15
10030-Invest Acc (operating)				
<b>Total</b>				<b>\$ 89,259.41</b>

1. Accounts are very Healthy
2. Fees are going well. Those not paid are because of financial issues rather than choice.
3. Our next Term grant will be well below the previous grants while they catch up our deficit from last year. This will pass, and we have both the savings and the enrolments next year to ensure things are more positive into 2023.
4. Changing our Bank Accounts has been a nightmare process in regards the processes and repeat processes.
5. Chris and I have discussed the process of how things work.

Financial reports to be tabled and signed.

Annual Sub Program report

Sub Program Status Report

Bank Account Movements

Cash Receipts Report

Approved - Leonie

Seconded - Naomi

Cash Payments Report  
Journal Report  
Cash Flow Report  
Cancelled Receipts Report  
Cancelled Payments Report  
Family Credit Notes Report.

## FUNDRAISING REPORT

1. Election BBQ
  - Arrangements etc - Roster has been finalised and confirmed. Donated items to be collected tomorrow (Friday) and any last minute shopping. Reasonable profits are expected, as most items have been donated.
2. What is happening. - Mother's Day stall was a sell out and made approx. \$700 profit. Colour Fun Run is booked for Fri 18<sup>th</sup> November 2022. Jaclyn has spoken with the Fundraising Committee at Arthur's Creek PS, who also intend to hold a Colour Fun Run this year and proposed that we hold the event together. By combining with another school, the Fundraising committee will be sent more colour products (powder, slime etc) as the number of students participating will increase. Each school would fundraise separately, but the event would be together. This would assist Arthur's Creek, who are considerably smaller. Council held a discussion, considering the logistics of where to hold the event etc. Council have agreed to hold the event with Arthurs Creek PS but further discussion around the logistics of the event are to continue at the next meeting.

## GENERAL BUSINESS

1. Review
  - Day 2 coming up next week is the big "check" of what is happening - Jason and Simon from School Council have indicated their intention to attend.
  - Day 3 is concluding then determining new focuses for our next Strategic Plan.
2. New Building
  - Process for AMP 1 then AMP 2 these are a 68 week process, programmed in now. Our AMP 1 is due in June - a small group have already met to discuss the future buildings, and have agreed that it would be ideal for the current school footprint to remain. It is anticipated that the building process will commence late 2023.
3. Before and After School Care - families have indicated a strong need for out of school hours care for children. This could potentially impact enrolments, as some have indicated they may need to look at other schools if we can't offer OHSC. Council held a discussion around the logistics of programs, and in what ways these programs can be offered. Previous conversations with outside providers have indicated a need for specific, consistent numbers, and a requirement for certain facilities. School Council would need to address these needs, that would be a cost for the school. Discussions also considered speaking to providers that have established programs in other schools, and

whether there is an option to include our students in their programs?

Discussions were held around transporting children to other schools, hiring community buses to transport children, whether other providers have buses/transport and could collect children from DPS?

Jaclyn and Carly have spoken with providers, who are willing to provide further information regarding costs, facility needs etc. They also indicated they would be happy to contact other schools, with established programs to ascertain viability for our students to join their program. Carly to contact the provider at Ashley Park Primary school and report back at next meeting. Council agreed that we need to assess the need for this service within the community. Glenn to include a parent survey with the newsletter tomorrow, and parents can indicate the days required, and the number of children and return to school ASAP. Further discussions to continue at next meeting

#### 4. New Language Program

- 2022 Auslan
- 2023 to be reviewed

#### 5. School Crossing Petition - Jason updated Council on the progress of the petition and it has support from a number of the businesses at the intersection of Yan Yean Rd and Bridge Inn Rd who have all agreed to have the petition in their store. Jason will keep in touch with business owners. We also have a copy in the office at school and will encourage parents to sign via the newsletter and parents Facebook page.

Rebekah gave an update regarding conversations with the City of Whittlesea. They have identified some issues/hazards with the footpath leading to the crossing along Bridge Inn Rd so intend to fix these and will keep Council updated on progress. They have acknowledged our request for a Crossing Supervisor. Still a number of things to look at and assess.

#### 6. Round the Table

**Jaclyn** - suggested we look to make a YouTube clip, similar to what has been done at other schools - of students explaining how to use the car park. This might be helpful, considering the issues we are currently experience in the car park. Involving students might have a greater impact on adults. To be discussed further at future meetings.

**Simon** - has received a request from a parent within the community about CPR for Gr 5 & 6 students. Logistics would need to be investigated and considered

- Can this fit into the weekly schedule?
- What are the costs involved?
- How many students are required for sessions?

Discussions to continue at future meetings

Simon has also been approached to arrange a Fire Service visit to school. This would be terrific for every year level, and can incorporate fire safety. Potential date could be Red Balloon day in October. To be discussed further at future meetings.

**Naomi** - initiated a motion to move that Doreen Primary School establish a new Parents Facebook Page, that would be restricted to only parents/carers of currently enrolled students. This would mean creating an entirely new page, with established rules and expectations clearly displayed for users to acknowledge and agree to when seeking approval to join the page.

Approved - Leonie    Seconded - Glenn

7. Next meeting - Thursday 16<sup>th</sup> June 2022